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General and Administrative Information

Commission for Blacks

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11-17-1976

# Commission for Blacks Budget

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*Dr. Cleckley*

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OFFICE OF THE DEAN

November 17, 1976

Dr. Luke Ebersole  
Vice Chancellor for Planning and  
Administration  
506 Andy Holt Tower  
CAMPUS

Dear Dr. Ebersole:

Some days ago I asked you to consider the possibility of allowing me a budget to cover expenses incurred by the Commission For Blacks. As I mentioned, a budget is needed at this time in order that the Commission For Blacks may move along with its work and be responsive to requests from CFB Subcommittees and others, such as the Deans' Search Committees. You indicated that budgets are not usually approved in such situations. It is my belief, however, that the Commission For Blacks' situation is unique in the University primarily because of our participation in Affirmative Action efforts. For example, The Commission For Blacks is actively involved in the recruitment of faculty, deans, and staff. In this regard, it is necessary to make telephone contacts whenever feasible as well as to send out necessary correspondence. Currently, we are assisting the College of Business Administration Dean's Search Committee in getting highly qualified candidates who could by virtue of their education, qualifications, and experiences, be considered seriously by the Dean's Search Committee.

Accordingly, it is proposed that the following budget estimates, that are based on activities that the CFB have undertaken and expect to undertake in the future, will permit the CFB continuity in its work and to be responsive to requests that require immediate action.

Telephone Calls .....	\$ 100.00
Supplies, Postage .....	100.00
Zerox and Duplication .....	<u>300.00</u>
TOTAL	<u>\$ 500.00</u>

In order that the CFB may avoid difficulties in achieving its objectives, it is proposed that the above-stated amount be transferred to the School of Social Work. Further, we would like to establish a sub-account.

I hope that this proposal is acceptable to you and Chancellor Reese. If so, would you please begin the necessary processing and inform me of such.

Thank you for your cooperation and assistance.

Sincerely,



Betty J. Cleckley  
Chairperson, The Commission For Blacks

BJC:lpp

cc: Chancellor Jack Reese